



Business Process Solutions (BPS)

Compliance Services

- Temporary (nominee) shareholders for the incorporation of the company.
- Incorporation and registration of the company with the relevant public authorities.
- Obtaining the company's FIEL (electronic signature certificate).
- Legal representation.
- Attorneys-in-fact, directors, and statutory examiner (comisario).
- Registered address and business address.
- Opening and closing of bank accounts and banking procedures.
- Filings and procedures with the RNIE, Importers Registry, SAT, INFONAVIT, IMSS, etc.
- Processing of REPSE and FONACOT registrations.
- Document custody.
- Electronic signature platform compliant with NOM-151.

Accounting & Tax Services

- Accounting and electronic accounting submissions.
- Tax compliance (filing of monthly and annual federal returns and various filings for large taxpayers: ISSIF, DIM, Form 96, etc.).
- Financial reporting.
- Consolidation.
- Audit.
- Transfer pricing.
- Payment management.
- Electronic invoicing.

Payroll Services

- Payroll management on one or two pay cycles.
- Employee registration and deregistration.
- Filing of payroll-related taxes.
- Profit-sharing calculations.
- Simulation of severance and final settlements.
- Determination of statutory profit sharing (PTU).
- Determination and filing of the occupational risk premium.
- Filing of ICSOE and SISUB informational returns under REPSE.
- IMSS Mexico–Spain employee secondment agreement processing.

Orderly exit from the market

- Liquidator services.
- Filings and procedures with the relevant authorities until the company is formally deregistered and dissolved.

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OUR OFFICES

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